

2022-2023

Minutes of IBAC
Meeting - 1 (02/06/2022)

The IBAC Committee members met in the principal's chamber under the chairmanship of the principal on 02/06/2022 at 3PM to discuss and resolve the following agenda.

Agenda! -

1. Review of ongoing Community Service Project (CSP)
2. Implementation of Certificate courses.

Meeting minutes! -

1. The principal and IBAC coordinator reviewed the ongoing CSP mentor-wise. It was noted that the implementation of CSP is progressing as planned.
2. It is resolved that each department has to introduce a certificate course to enhance the skills of the students.
3. It was resolved that Department of Telugu, will conduct a certificate course in yoga, in the month of June by expert trainer Dr. K.V. Raghupathi.


Signatures! -

B. K. Rao
2/6/22

B. Srinivas
2/6/2022

T. S. Srinivas
02/06/22

V. Srinivas
2/6/22


2/6/22
PRINCIPAL
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T. Maheshwara
D. Praveen Kumar

Minutes of IOAC
Meeting - 2 (16/07/2022).

The IOAC Committee members met in the principal's chamber under the chairmanship of the principal on 16/07/2022 at 3-30 pm to discuss and resolve the following agenda.

1. Azadi Ka Amrit Mahotsav (AKAM) schedule by CCE AP.

2. Sports meet on the occasion of Independence day.

Meeting Minutes! -

It is resolved to conduct various activities as per the schedule given by CCE, AP.

It is resolved to conduct sports meet on the occasion of Independence day.

Signatures! -

B. Kiran
16/7/22

B. Sivappan
16/7/2022
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T. Maheshwara
16/07/22

D. Praveen Kumar
16/7/22

J. V. S. Rao
16/7/22

T. Mahashwara

Minutes of IBAC.
Meeting - 3 (12/10/2022)

The IBAC committee members are met in the principal's chamber under the chairmanship of the principal on 12/10/2022 at 3pm to discuss and resolve the following agenda.

1. Discussion on curriculum plan and departmental action plan:-
2. Discussion on course outcomes and programme outcomes.
3. Student Induction programme
4. Discussion on upcoming Jobmela in Visawada, by CCE AP.
5. Conduction of Internal exams.
6. Observance of national and international days and events
7. Discussion on long-term internships.
8. Student union formation.

Action Taken Report on previous meeting - 2
(16/7/2022)

* Azadi Ka Amrit Mahotsav (AKAM) activities were conducted as per the schedule provided by CCE AP.

* sports meet was conducted on the occasion of Independence Day from 05-08-2022 to 12-08-2022.

Minutes of meeting :-

- ① As the new academic year has started, it is resolved that staff members should prepare their teaching plans and departmental action plans in alignment with the university academic calendar. These plans are to be submitted within four days.
- ② Course outcomes and program outcomes were discussed in the meeting. It is resolved that the finalized outcomes should be displayed on departmental notice boards, the college website and communicated to the students in the classrooms.
- ③ It is resolved to conduct a student induction program for first-year students to familiarize them with the college facilities, opportunities, course outcomes, program outcomes and e-learning resources.
- ④ JKC coordinators and mentors were assigned to take the students for the job mela held at Vijayawada organised by CCE, AP.
- ⑤ It is resolved to conduct internal exams as per the university schedule, with the examination cell responsible for preparing for the examination set timetable.
- ⑥ It is resolved to observe important days international girl child day, international food day, national unity day, campus clean and green, puneeth sagar Abhyaan, national education day and NCC Days. Activities

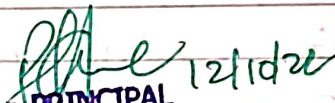
will involve NCC, NSS, YRC and other clubs.

7. It is resolved that, as per university instruction, B.Com and BA students will be sent for long-term internships, while fifth-semester classes for science students will continue as scheduled.

8. student It is resolved to form a new student union as the new academic year has started,

~~9.~~

Signatures! -


PRINCIPAL 12/10/22
GOVT. DEGREE COLLEGE
RAYACHOTY

B. Lakshmi
12/10/22

T. Srinivas
12/10/22

T. Srinivas
12/10/22

S. Srinivas
12/10/22

D. Praveen Kumar

T. Maheshwara

Minutes of IQAC

Meeting - 4 (30/11/2022)

The IQAC committee members are met in the principal's chamber under the chairmanship of the principal on 30-11-2022 at 3-30 PM to discuss and resolve the following agenda

1. Funds mobilization for cement tables in the ground.
2. Conduct certificate courses.
3. Observe important days and events.
4. Conduct career guidance programme.
5. Microsoft upskilling programme certificate exam.
6. Sports meet on the occasion of republic day.
7. Submission of data to AISHE and NIRF.
8. AQAR data collection & submission.
9. E-waste disposal.

Action Taken Report on previous meeting (12/10/2022)

Teaching plans and departmental action plans were prepared by the all faculty, course outcomes and programme outcomes were effectively communicated to the students.

An Induction programme was successfully conducted for the first year students. 20 students were participated in Jdbmela.

The internal exams schedule was formulated in accordance with university schedule.

Important days like International girl child day

International food day, National unity day, Campus clean and green, puneeth sagar abhiyan, national education day, and other days were observed in the college.

Arts and Commerce students were sent for long term internships to industries, while regular class work is going on for science students.

student union formed.

Meeting minutes! —

1. It is resolved to meet local donors for the donation of cement tables. the task is assigned to B. Kiran kumar and Ch. Ramanijineyulu.
2. It is resolved that each department has to introduce a certificate course to enhance the skills of the students
3. It is resolved that important days like AIDS day, Armed forces flag day, International human rights day, National Consumer rights day, National girl child day, voters day and Republic day.
4. It is resolved that the department of political science will. arrange an awareness session on Civil services exams for the students
5. It is resolved that Dr. B. Venkata Rao is assigned to speak with JNTU Kalikiri to get permission for the students to appear for the exam.

6. It is resolved to conduct sports meet on the occasion of republic day from 23-01-2023 to 25-01-2023.

7. It is resolved to submit data to AISHE & NRI within the time limit.


8. It is resolved that criteria in charges need to speedup the work, in order to submit AQAR 20-21, 21-22 to NAAC.

9. As per the instructions of CCE AP, it is resolved to communicate with Earthsense Recycle private limited, Hyderabad, to dispose e-waste.

B. Kiran
30/11/22

J. Veeray
30/11/22

S. M. M.
30/11/22


30/11/22
PRINCIPAL
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RAYACHOTY

T. Mahashwara
D. Praveen Kumar

T. S. M.
30/10/22

Minutes of IOAC Meeting - 5 (27/01/2023).

The IOAC committee members are met in the principal's chamber under the chairmanship of the principal on 27/01/2023 at 3pm to discuss and resolve the following agenda.

1. Training on self-defense techniques for girl students
2. Meeting with ICICI Foundation, for solar panels Installation.
3. Conduction of open day for Intermediate students.
4. Observe important days and events.
5. Sports meet on the occasion of fresher's day.

Action taken report on previous meeting - 4. (30/11/2022)

1. Eight cement tables were donated by Siddappa, Retired lecturer, and Kasim Sahab.
2. Department of physics conducted a certificate course in nanotechnology.
3. AIDS day, Armed forces flag day, International human rights day, National consumer rights day, National girl child day, voters day and republic day and other days were observed.
4. Dept. of political science conducted Career guidance program on Civil Services exams with 21st century Coaching center.
5. Dr. B. Venkata Rao succeeded in getting permission from JNU, Kalikiri and 28 students appeared for Microsoft upskilling

programme exam on 30-12-2022.

A college level sports meet was conducted from 23-01-2023 to 25-01-2023.

Data submitted successfully to AISHE & NIRF

AOAR work is in progress.

E-waste was successfully handed over to Earthsense recycle private limited, Hyderabad.

Meeting minutes:-

1. It is resolved to conduct a self-defense training program for girl students by approaching certified trainer A. Devendra. B. Kiran Kumar, Lecturer in physics, will coordinate with A. Devendra to arrange the training sessions.

It is resolved to approach IICCI foundation explaining the need for solar panels and requesting their assistance in the installation. Ch. Ramangameyulu, Lecturer in mathematics, will handle the communication.

As per the instructions of CCE AP, it is resolved to conduct an open day for local intermediate college students to explain the college facilities and offerings. Dr. M. Muniya Naik, will organise the event.

It is resolved to observe important days such as Martyr's day, National women's day, International mother language day, National science day.

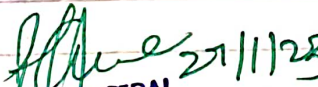
It is resolved to conduct sports meet on the occasion of fresher's day from 31-01-2023 to 02-02-2023.

B. Keram
27/01/23.

B. Sivaiah
27/1/2023

T. Anji
27/01/23

T. Maheshwara
D. Praveen Kumar


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Minutes of IOAC

Meeting - 6 (02/03/2023)

The IOAC committee members are met in the Principal's chamber under the chairmanship of the principal on 2/3/2023 at 3.30 PM to discuss and resolve the following agenda:

1. Annual curriculum plan for Even Semesters :
2. Long Term Internships for Science Students and class work for Arts and commerce students of Third Year :
3. Funds mobilization by means of Donation :
4. Training program on FRS APP for Teaching and Non-Teaching Staff :
5. observance of Important Days and Events :

Action Taken Report from Previous meeting : 5
(27/01/2023)

- * Training on Self - Defense techniques for Girls: Successfully conducted the Self - Defense training program for girl students, coordinated by Mr. B. Kiran Kumar with certified trainer A. Devendra .
- * meeting with ICICI Foundation for Solar Panels Installation :
The ICICI Foundation agreed to the need and donated solar panels to the institution facilitated by ch. Ramanjaneyulu .
- * conducting open day for Intermediate student
Successfully conducted the open day for local intermediate college students, organized by Dr. M. Muniya Naik, in accordance with CCE AP guidelines .
- * observance of Important Days and Events :
observed important days and events including

martyr's Day, Freshers Day, National women's Day, International mother Language Day and National science day with planned activities executed by the assigned Staff members.

* Sports Meet on the occasion of Freshers Day: Successfully conducted the Sports meet on the occasion of Freshers Day from 31/1/2023 - 2/2/2023.

Meeting minutes :

1. Annual curriculum plan for Even Semesters :

It is resolved to prepare the curriculum plans for the even semesters within four days. All departments are to coordinate and ensure the timely completion of their respective plans.

2. Long Term Internship for Science Students and class work for Arts and commerce Students of Third Year :

As per the university schedule, it is resolved to send Science Students for long-term internships. Regular class work for third year arts and commerce Students, who have already completed their long term internships, will commence from 13/3/2023.

3. Funds mobilization by means of Donation :

It is resolved to meet local donor Dr. Boya Reddy to mobilize donations. This task is assigned to ch. Ramanjaneyulu, Lecturer in Mathematics.

4. Training program on FRS APP for Teaching and Non-Teaching staff :

It is resolved to conduct a training program for the staff on the use of the FRS App. The training will ensure that both teaching and non-teaching staff are proficient in using the app for various administrative purposes.

5. observance of Important days and Events :

It is resolved to observe important days and events

such as world animal day, campus clean and Green, Anti - Ragging Awareness program, International womens Day, catch the Rain program Deworming Day, world consumer Rights Day, Blood Donation camp, Awareness program on Drug Reduction and a rally on world TB day. The respective departments and committees will organize activities for these observances.

Signatures :

① B. Komarp
02/03/2023.

B. S. S. S. S. S.
2/3/2023

S. M. M.
2/3/23

A. S. S.
2/3/23

I. S. M.
02/03/23

D. Praveen Kumar
T. Maheshwara

Principal
GOVT. DEGREE COLLEGE
RAYACHOTY
2/3/23

Minutes of IOAC

Meeting - 7 (02/05/2023)

The IOAC committee members are met in the Principal's chamber under the chairmanship of the Principal on 2/5/2023 at 3.30PM to discuss and resolve the following agenda.

1. conduct student satisfaction survey :
2. conduct Feedback collection, Analysis and Action taken Report on curriculum :

Action Taken Report on previous meeting Dt: 2/3/2023

★ Annual curriculum plan for Even Semesters :

All departments have submitted their curriculum plans for the even semesters within the specified four days.

★ Long term Internships for science students and class work for Arts and commerce students of Third Year :
Long term internships for science students and class work for Arts and commerce students of third year. Science students have been sent for long-term internships as per the university schedule. Regular class work for third year arts and commerce students, who have completed their long-term internships commenced from 13/3/2023.

★ Funds mobilization by means Donation :

Dr. Baya Reddy donated 50,000 rupees to the college on 2/3/2023.

★ Training Program on FRS APP for Teaching and Non-Teaching Staff :

The training program on the use of the FRS APP for teaching and non-teaching staff has been conducted on 16/3/2023.

★ observance of Important Days and Events :

The college has observed important days and events such as world Animal Day, campus clean and Green, Anti-Ragging Awareness Program, International women's Day, catch the Rain Program, Deworming Day, world consumer Rights Day, Blood Donation camp, Awareness program on Drug Reductio and a rally on world TB day. The respective departments and committees organized activities for these observances.

Meeting minutes :

1. conduction of student satisfaction survey :

It is resolved to conduct a student satisfaction survey using Google Forms. The survey will be designed to gather comprehensive feedback on various aspects of the academic and campus environment. The collected data will be analyzed and an action taken report will be prepared based on the findings.


2. conduction of Feedback collection, Analysis and Action Taken Report on curriculum :

It is resolved to obtain feedback on the curriculum from students, staff, alumni and employers. The feedback will be collected, analyzed and an action taken report will be prepared to address the suggestions and improvements recommended by the stakeholders. The process will ensure continuous improvement and alignment of the curriculum with current academic and industry standards.

Signatures :

B. Kishore

B. Srinivas
2/5/2023


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Srinivas
2/5/23

EM
02/05/23

Waseem
2/5/23

T. Maheshwara
D. Praveen Kumar

Action Taken Report


meeting minutes (2/5/2023)


1. Student Satisfaction Survey (SSS):

The survey was conducted using Google Forms and the data collected was analyzed. An action taken report was prepared based on the findings and submitted.

2. Feedback collection, Analysis and Action Taken Report on curriculum:

Feedback on the curriculum was collected from students, staff, alumni and employers. The feedback was analyzed, and an action taken report was prepared to address the suggestions and improvements recommended by the stakeholders. The report was submitted for further action.


5/6/2023


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